

# Student Visa Compliance Declaration

It is important that you fully understand and comply with the conditions of your visa. In addition, it is also important that you understand the record keeping and reporting responsibilities placed upon the University of East London (UEL) as your Student sponsor by UK Visas and Immigration (UKVI).

By enrolling to study at UEL, you are confirming that you fully and understand and agree to comply with the conditions of your Student visa during your studies at UEL as outlined below:

- non-compliance of Student visa conditions could mean withdrawal from your programme and a breach in visa conditions or a withdrawal from studies will be reported to UKVI;
- collect your Biometric Residence Permit (BRP) from the relevant Post Office on arrival in the UK;
- complete enrolment and register for modules on arrival at UEL and before the latest date to enrol;
- complete any re-enrolment as required within the required time period;
- pay tuition fees promptly, in line with any pre-arranged payment plan;
- promptly provide your original passport, visa and other relevant documents relating to your visa to the International Compliance Team (ICT) as required;
- register with the police within 7 days of arriving in the UK (if applicable) and update the certificate if you change address, obtain a new passport/visa, change place of study or your course;
- promptly notify and provide the ICT of any updates to your passport and/or visa, including visa refusal and change of visa category;
- provide accurate information to UEL as requested, understanding that failure to do so could have implications for your continued studies and Student sponsorship;
- study full-time on all required modules unless required to do re-sits or re-takes;
- engage all scheduled classes, meetings with tutors, dissertation meetings with a supervisor and any other arranged sessions, in line with UEL's Engagement Policy;
- notify the ICT prior to starting any work placement integral to your programme of study;
- work towards completing your course by the end date stated on your Confirmation of Acceptance for Studies (CAS) as this is likely to affect future Student sponsorship;
- notify the ICT if you fail a module/s which means that you would not be required to study for the next term; in such circumstances, you will be required to return to your home country within a 60-day period of your results being released and provide evidence of this;
- notify the ICT if you complete your studies earlier than expected;

- contact the International Student Advice (ISA) team for visa advice prior to making any decision regarding a change of course as this is likely to affect your visa;
- not take a break from studies unless there are exceptional reasons, for example, a serious illness, which you will need to agree with your School in advance and support with appropriate evidence; You will be required to return to your home country during the break period;
- work only as permitted by the conditions of your visa (full-time work only permitted during official vacation periods; re-sit students and students undertaking their dissertation over the summer cannot work full-time; PhD students remain registered throughout their whole period of studies and do not have an official summer vacation period);
- keep your contact details up to date on UEL Direct, including changes of address and telephone number and email address. In order to ensure you are able to attend all classes as per your visa conditions, we would expect you not to live further than an hour and half away from the University;
- notify UKVI of any significant changes in your circumstances, for example, change of address;
- give consent to UEL to liaise with UKVI in relation to your immigration status, as appropriate;
- seek help early from the ISA team on issues relating to your studies which may impact on your visa;
- ensure that you are fully aware of the responsibilities of your student visa complying with any future Government changes to Student;
- adhere to any new procedures implemented by UEL in relation to Student visa compliance;
- In order to be considered for a new CAS for a visa renewal, you must meet UEL's engagement and progression requirements as well as the Student requirements. In addition, you must apply to renew your visa before your current visa expires as UEL does not sponsor students who overstay their visa. UEL does not normally issue more than two CAS if they are unable to complete their course by the end date on the second CAS. UEL reserves the right to withdraw sponsorship or refuse a request for a new CAS if you do not meet the Student requirements and/or adhere to the conditions outlined in this document.