

STUDENT MONEY ADVICE AND RIGHTS TEAM (SMART)



ITT Subject Knowledge Enhancement (SKE) Training Bursary 2020/21

Please do not complete this bursary form if you are an overseas student

To be eligible for an SKE bursary, SKE trainees must hold at least a 2nd class UK honours degree and must have firmly accepted a conditional offer of a place on an eligible ITT course via UCAS Teacher Training or Apply for Teacher Training for September 2021. The completion of a SKE course must be a specific condition of the conditional ITT offer.

EEA and Home trainees must meet the eligibility criteria including residency and immigration status, as set out in the Education (Student Support) Regulations 2011, part two (eligibility). Student Loans Company can be contacted for further information on this. EU nationals resident in the UK before the end of the transition period on 31 December 2020, who qualify for pre-settled or settled status under the EU Settlement Scheme, will continue to be eligible for home fee status and student financial support on a similar basis to domestic students, subject to meeting usual residency requirements. Overseas trainees are not eligible for SKE bursary.

SKE funding is available for courses of 8 to 28 weeks in the following subjects: mathematics, physics, chemistry, computing, languages, biology, English, design and technology and primary mathematics. SKE funding is also available for courses of 8 weeks in Religious Education. The SKE training bursary will reflect the FTE duration of the SKE programme, not the overall actual duration of the SKE programme.

Trainees who have obtained a degree in their chosen ITT subject in the previous five years are no longer eligible for SKE funding. For example, an ITT candidate with a mathematics degree awarded in the previous 5 years who has applied to do ITT secondary mathematics would not be eligible for SFE funding.

SKE bursary funding is £175 per week per participant paid over the duration of the SKE programme in equal monthly instalments, until the course is finished. The bursary payments will be paid by the fifth working day of the month, one month in arrears.

Bank Details

If awarded, your award will be paid into the bank details provided on your UEL Direct account. Trainees' bank accounts must be capable of receiving direct credits and must be in the name of the trainee undertaking the enhancement course. Payments will not be made to third parties.

To securely upload bank details on UEL Direct:

Step 1: Login to My Record ([UEL direct](#))

Step 2: Click on My Payments

Step 3: Click on 'Bank Details – Add, Amend & View'

Step 4: Follow instructions to submit your bank details

Step 5: Once submitted you will receive an email that you must read and click on the 'Click Confirm' link (if this link is not received please contact the hub on 020 8223 4444 at once to confirm and ask that the link was not received so my colleagues can help)

Step 6: Confirm the bank details you have submitted are correct

It is your responsibility to ensure that correct bank details are provided.

Withdrawal

Where a trainee starts but later withdraws from their SKE course, they will be eligible to receive the bursary for the portion of the SKE programme they have completed. E.g. if a participant completes 1 week of a course before withdrawing, they are entitled to receive £200. Bursary is not pro rata for partial week.

In the event of an overpayment for the training bursary due to a participant withdrawing before completing full week, any overpayments for non-completion will be recovered.

Trainees must inform their withdrawal to the ittfunding@uel.ac.uk mailbox as soon as possible

Application Forms

Completed application forms must be emailed to ittfunding@uel.ac.uk with a copy of degree certificate, and a copy of Biometric residency/settlement card for EU and non-UK nationals.

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Please indicate SKE subject below:

Physic	Biology	Primary Maths	Modern Languages	R.E.
Chemistry	Computing	Secondary Maths	Design & Technology	English

Start date

Duration of SKE

(8,12,16,20,24 or 28 weeks)

Section 1 – Student details

Student Number

First Name

Date of Birth

Surname

Address

Post Code

Email

Mobile

Did you accept a conditional offer on a PGCE ITT course commencing September 2021?

Do you have a min of UK **2.2 Hons** degree?

Subject

Date completed

What is your nationality?

Have you been ordinarily & lawfully resident in the UK/EEA since 1st Jan 2018?

if not,

when did you enter the UK?

and where did you live before this date

EU students only: Do you have Pre/Settled status?

When did you come to the UK?

Non-UK/EEA students: What is your immigration status in the UK and the date it was received? ILR / LLR / Refugee etc.

Date received

Section 2 – Data Protection

The University of East London is a Data Controller in accordance with the Data Protection Act 2018. The personal data you submit as part of your application will be used by SMART for administration of your application and not for any other purpose. Anonymized statistical data may be used to monitor fund distribution. For more information about how UEL use your personal data please visit:

<https://www.uel.ac.uk/discover/governance/information-assurance/data-protection> or email dpo@uel.ac.uk

We are monitored and audited to ensure that we are following the guidelines laid out as to the allocation of these bursaries.

Section 3 – Declaration

I confirm that I have read and understood the guidance notes and that the information supplied within this application is true. I accept the bursary conditions and acknowledge current guidance on bursary entitlements. I accept that I should promptly inform SMART if I intend to withdraw or intermit from the course. I understand that I will be invoiced for any overpayment of the ITT bursary should I withdraw from the programme.

Signature:

Date:

Completed application forms must be emailed to ittfunding@uel.ac.uk with a copy of degree certificate, and a copy of Biometric residency/settlement card for EU and non-UK nationals.

----- Do not complete below this line -----

Office use only:

Bursary approved for _____ weeks at £ _____ per week, to be paid over _____ months at £ _____ per month.

Bursary rejected due to _____