

Fee Assessment Form



UK government legislation allows publicly funded educational institutions to charge 'Home' or 'overseas' student fees. Students will only be charged 'Home' fees if they can fulfil certain residence and immigration status requirements. Details of these requirements are given at ukcisa.org.uk/Information--Advice/Fees-and-Money/England-fee-status

The regulations regarding fee status are complex and subject to change. Depending on the information provided we may need to request additional information from you. You are welcome to provide a supporting statement on a separate sheet if necessary.

The completed form along with supporting documents should be uploaded to the Applicant Portal as per emailed instructions.

1. Your Details

Full name

Date of birth (DD/MM/YY)

UEL / UCAS Reference No

Course applied for

Nationality (as per passport)

Dual Nationality (if applicable)

2. UK Immigration Status

Please refer to the categories outlined at ukcisa.org.uk/Information--Advice/Fees-and-Money/England-fee-status

	Select one option only	Supporting documents to provide
	British National or Citizen or Holder of Certificate of Entitlement to the Right of Abode	- Photo page of passport
	Indefinite leave to remain (ILR) / Indefinite leave to enter (ILE)	- Passport and Biometric card / visa
	EU / EEA / Swiss National or Citizen	- Photo page of passport or National Identity card - Evidence of Settled / Pre-settled status - Share Code details to verify
	Relative of an EU / EEA / Swiss national who lives in the UK	- Passport and Biometric card / visa - EU national's Passport Photopage and Share Code to verify - Document confirming your relationship to them - Evidence that EU National is self-sufficient (recent payslip, student loan confirmation) - Evidence that EU National lives in the UK
	Refugee	- Biometric card, or Refugee Travel Document
	Child / Spouse / Civil Partner of someone granted Refugee status	- Biometric card, or Refugee Travel Document - Documents confirming relationship to refugee (e.g. birth/marriage certificate) and - Documents confirming their immigration status
	Humanitarian Protection	- Passport and Biometric card / visa
	Limited Leave to Remain	- Passport and Biometric card / visa
	Other	- Passport and Biometric card / visa

3. Residency Information

Please give details of the countries you have lived in (including the UK) during the previous three years.

Country	From MM/YY	To MM/YY	Main purpose for residence i.e. work, family, study, born there

4. EU Nationals in the UK

If you have Settled / Pre-settled status we can verify your status online. Please provide the Share code below. Further information is available at gov.uk/view-prove-immigration-status

Share Code	
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5. Family Members

If you are not a UK National, you may be eligible for 'Home' fees through your family members. Please give the details of any close family members currently living in the UK. Please refer to Section 2 for the document you need to provide.

Family Member i.e. Spouse, Father	Nationality and Immigration Status	Length of time in the UK

5. Data Protection and Declaration

Data Protection

For the purposes of the Data Protection Act (2018) UEL are the data controller for the personal data you provide to us. We use the data you provide on this form for processing your application on the basis that it is necessary for entering into a contract with us. We may also use this data for the purpose of fulfilling our public tasks as a University and where required as part of a legal obligation.

We will only share this information with third parties, (data processors), where we have a statutory, or legal obligation, or if the data processor is acting on our behalf.

You have rights associated with how we use your personal data including the right to complain to the Information Commissioners Office via ico.org.uk if you think we have done something wrong. For more information please see our fair processing notices on uel.ac.uk. For questions or queries relating to data protection, please email dpo@uel.ac.uk.

Declaration

I hereby declare that the information on this form is accurate and complete. I understand that it is my responsibility to establish my eligibility for 'Home' fee status and that failure to provide the required evidence when requested may result in me being charged the 'Overseas' fee rate. The University of East London reserves the right to withdraw my application in the event that false or inaccurate information is found to have been submitted. I understand that University of East London is unable to accept responsibility for any original documentation submitted with this form.

Signed: _____ Print name: _____ Date: _____