



**Off-the-Job Training Log: Employer Confirmation Form**

**Employer Organisation:**

**Employer Representative:**

**Apprentice:**

**For the period of\*:**

*\* Specify whether this confirmation form is being signed for logs from the past week, month or other time period. Please specify dates.*

**I confirm that all off-the-job training evidence my apprentice has uploaded to Aptem for the period listed above is accurate and occurred within paid employment hours.**

**Signed:**

**Date:**