

# Alumni Advisory Board

## **Officers of the Alumni Advisory Board**

The officers of the Alumni Advisory Board shall be the Chair and the Vice Chair (collectively “the Officers”).

The Officers shall be appointed by the other serving members of the board.

They will normally hold office for a period of two years and may be re-appointed by for one more term of office not exceeding four years. The maximum term of office shall be four years and is unaffected by any previous period.

## **Procedure for the Appointment of the Chair and Vice-Chair of the Alumni Advisory Board**

In the first instance a call for nominations for the officer posts will be issued by the Alumni office via email to those who have already expressed an interest in the board.

All that have expressed an interest in being a member of the board, will be given the opportunity to put themselves forward for an Officer role. The nomination should include a declaration that the nominee is willing to serve for a period of at least two years. Nominations should be made via an official nomination form provided by the Alumni office and submitted in full with any additional documentation required.

All members of the Advisory Board, will be able entitle to one vote for each of the officers, and the Alumni office will formally recognise their decision.

This processed will be reviewed as the board grows.