e-Submission of Coursework

Guidance for External Examiners



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Introduction

As part of an ongoing project to increase the use of electronic submission, marking and feedback of coursework, External Examiners may be required to access Moodle (the University of East London's Virtual Learning Environment) to moderate student work from directly within Turnitin (a plagiarism detection and online submission system used by the majority of UK Higher Education Institutions).

Turnitin, and its marking facility Feedback Studio, are being used to facilitate the widespread implementation of online submission of coursework at UEL. This guide will provide information on how to access Moodle, locate the appropriate Turnitin link and view assignments using Turnitin Feedback Studio.

Logging into Moodle and Accessing Turnitin

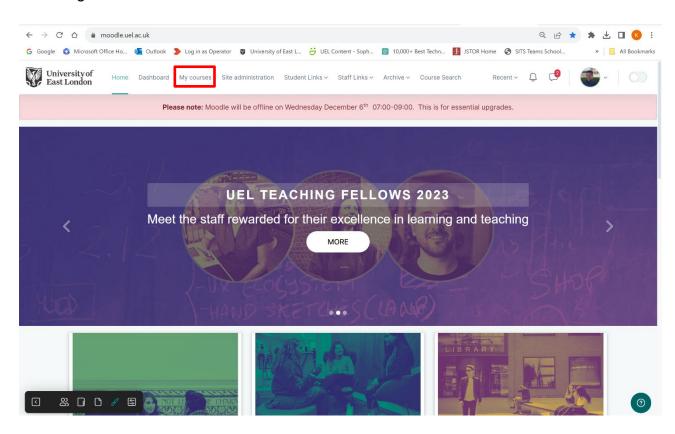
In order to access Moodle, you will need to be provided with a username and password by your external examiner contact.

Note: As a security measure, passwords are set to expire after a period of 90 days therefore we recommend that you register with the Password Recovery System, which enable you to reset your password online when required. To set up Password Recovery please open a web browser and browse to <u>https://prs.uel.ac.uk</u> and follow the instructions on screen.

If you need your password to be re-set, contact IT Services on 020 8223 2468.

- 1. We recommend using <u>Google Chrome</u> or <u>Microsoft Edge</u> for use with Moodle and Turnitin.To access Moodle in your web browser, either:
 - a) Log in directly to Moodle:
 - Go to <u>https://moodle.uel.ac.uk/login</u>, select the 'Log in' button, the Office 365 portal will prompt you to enter your UEL network Username and Password.
 You will enter as <u>username@uel.ac.uk</u>.

2. The Moodle Home page: Access the modules select the 'My Courses' link located on the navigation bar.



3. The 'My Courses'; 'Course overview' page lists all the courses you are enrolled on. To enter a course, click the 'View course button'.

University of East London Home Dash	nboard My courses Site administration	Student Links v Staff Links v Archi	ive 🛩 Course Search	Recent ~ 📿	۹ 🍼	
	My courses			0		
	Course overview All Starred Removed from view					
	Sort by course name ~ Q Searc	ch 88 ☱ €				
			2	8		
	CREST - Advance HE Fellowship @ UEL 🚳 Fouzia Sakouti 🛛 +5	20/21 Module Template	20/21 Module Template copy 1 💣 Kevin Pike			
	0 out of 1 activities completed		0 out of 2 activities completed			
C & D & S	0% Course Completed View Course	View Course	0% Course Completed View Course			0

4. Within a Moodle module course, you will need to navigate to the appropriate Turnitin link to access the students' scripts. As a general rule, any Turnitin links should appear under the Assessment heading, but may be placed at any location within the Moodle course.

ASSESSMENT AND FEED	DBACK		
Your projects need to be submitted	into Turnitn, the project	and essay submission links	
Please note the similarity score will and used as a measure to prevent a sources using Harvard refencing. M module guide. Support is also availa	cademic collusion. Reme ore information on refere	ember to reference your encing is available in the	m
Tutors will initially checking in to rev meet on a regular basis to review yo		Once agreed, we will then	
Good luck with both parts of the as	signment.		
More information about UEL's supp	oort on writing can be fo	und here	
		ulture on fashion	

Click the Turnitin link to access the Submission Inbox. A list of student submissions, their percentage similarities and provisional grade will be displayed.

5. Click the **Submission title** to view the paper and feedback.

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lete a	a snort essay on Essay on				500							
		The influences of Britis	n culture on UK fash	ion. word limit	500 words							
Sub	mission Inbox Turnitin	Tutors Turnitin Stud	ents									
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⊖ E	ssay The influences of British cult	ure on fashion - On Time 🖋	12 Jan 2023 - 12:43 🦼	31 Jan 2023	- 13:30 🥒	31 Jan 2023 - 15:50	J 100		×			\checkmark
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HOWIN	IG 1 TO 5 OF 5 ENTRIES.											
	First Name / Last Name	Submission Title ≎≑	Turnitin Paper ID	Submitted; 🔶	Similaritý	Grade	Overall Grade					
		The influence of cultural diversity on										
			196492423	31/01/23,	6%	68	22.7%	•	0	¥	C	Ŵ
	CELT STUDENT1	modern British fashion in the twentieth Century	196492423	12:55								
	CELT STUDENT1	fashion in the	190492423	12:55								

6. The Turnitin Document Viewer will appear in a new tab. All comments are made via the 'Grading, Active layer'. There is flexibility with marking options. Marker comments are located within the paper, scored via rubrics, recorded via audio feedback and outlined within the feedback summary.

Feedback studio	CELT STUDENT1 The influence of outward directly or modern thirds feations in the identified Century	68 /100	< 5 of 5 +	> @
			Rubric	
			ACI FASHION - S2	× *
			67.5 /100	Apply to Grade
	8		Knowledge: 70.79 1st	70
	The influence of cultural diversity on modern British fashion in the twentieth Century		30	•
		0 *	Thinking:	100
	Cultural diversity <mark>has</mark> had a profound impact on modern <mark>British fashion in the twentieth century</mark> . As	6	70-79 1st	70
	Britain became a melting pot of different cultures and ethnicities, fashion designers were inspired by	Fi T	30	100
	the influx of new styles and motifs from around the world. This led to a fusion of traditional British		Subject: 60-69-2.1	60
Clear explanation	fashion with elements from various cultures, creating a unique and dynamic fashion scene in the UK.	*	30	• ' 100
	One of the biggest influences on British fashion was the arrival of Caribbean immigrants in the 1950s		General: 70-79 1st	70
	and 60s. These immigrants brought with them their own unique style and music, which quickly		30	100
	became popular among the youth of Britain. This led to the development of a new subculture known			
Include primary sou	as "mod," which was characterized by its bold and colorful clothing, influenced by Caribbean sty Effective transition			
include primary oet	Another significant influence on British fashion was the rise of Asian fashion in the late 20th century.			
	The popularity of traditional Asian styles such as kimonos and saris inspired designers to incorporate			
	these elements into their designs, leading to a new type of hybrid fashion that was both modern and			
	traditional. This was especially evident in the 1990s, when designers such as Alexander McQueen			
	and Vivienne Westwood incorporated Asian motifs into their designs, creating a new type of high Logical organization		=	
	fashion that was both innovative and culturally diverse.		Knowledge:	laure loca
	Finally, the influx of Middle Eastern and African immigrants in the late 20th and early 21st centuries		appropriate research me foundation of relevant in	thods to form a
	has also had a major impact on British fashion. These immigrants brought with them their own		various sources, and the communicate an unders	
Page: 1 of 1 Word Count: 369	The air and a major impact on birtish rasmon. These immigrants brought with them then own	High Resolut	25%	•

Reviewing/Moderating Feedback on Turnitin Submissions

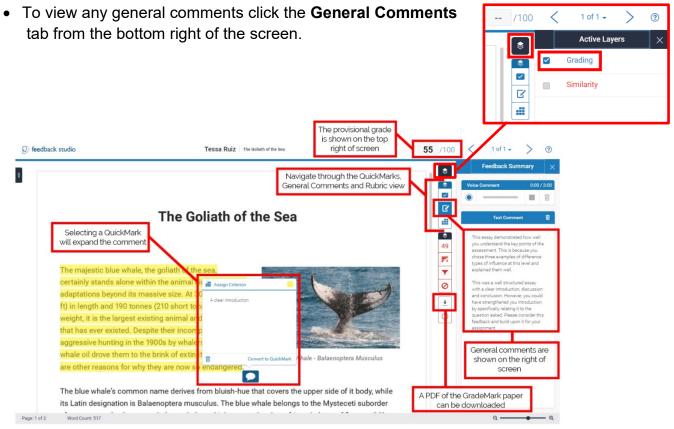
Within the Turnitin Document Viewer, feedback will have been provided on the submission in a variety of ways. Below is an overview of the types of feedback that may have been used on a student submission.

QuickMark Comments

- Turnitin provides the ability to add comments directly onto the student submission, providing annotations on the submitted work. These comments can be individual comments, common comments (used on multiple submissions) or a mixture of both.
- QuickMark comments will appear as blue bubble comments within the submission. Hovering over a comment will expand it to provide the details.

General Comments

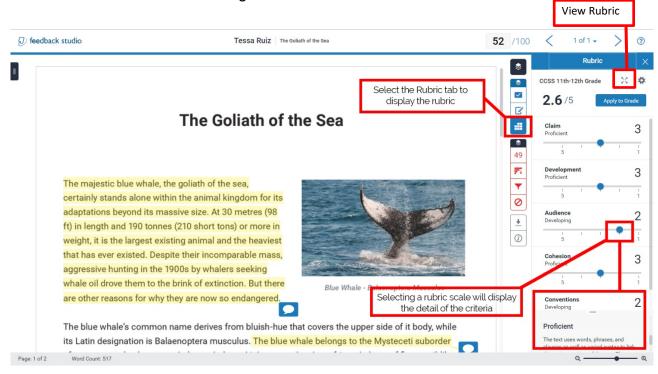
• General comments may be available on the right of screen. These comments are text based and can provide a narrative on overall submission.



Rubric Based Feedback

 Rubrics can be used to provide feedback on standard marking criteria, providing for students an indication on the level at which their assignment met specific criteria or learning outcomes.

If a rubric has been used on the assignment, it can be accessed by selecting the • Rubric tab from the bottom right of the screen.



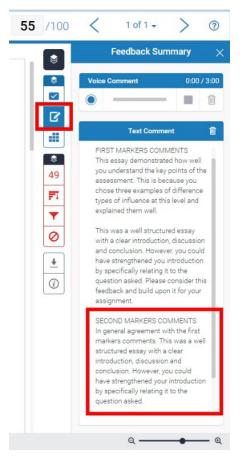
An example of an expanded Rubric is provided below. The highlighted boxes indicate the scale and points awarded for each specific criterion (Note, this example differs from above).

Criteria		Scales					
		Exceeds	Meets	Nearly Meets	Beginning		
		4.00	3.00	2.00	1.00		
leas/Content	20 %	Purpose and main ideas: clear, focused and interesting. Supporting details: Relevant, carefully selected details; Makes connections and shares insights.	Purpose and main ideas: clear and focused Supporting details: General or limited in places. Some connections and insights are present.	Purpose and main ideas: overly broad or simplistic Supporting details: Limited, off-topic, predictable or too general. Connections and insights are missing.	Purpose and main ideas: unclear and require inferences by reader Supporting details: Minimal development; insufficient details, Irrelevant details Extensive renetition		
rganization	20 %	Order and structure are strong and move the reader through the text. Effective sequencing and paragraph breaks. Introduction: inviting beginning that draws the reader in. Conclusion: Satisfying sense of resolution or closure.	Organization is clear; order and structure are present. Clear sequencing and paragraph breaks; organization is predictable, introduction: recognizable, developed. Conclusion: developed. A variety of transitions used. Details	may be unclear. Introduction: too short, obvious or ineffective (e.g., * My topic is*). Conclusion: too short, obvious or ineffective. Transitions are infrequent, ineffective or repetitive. Placement of datalile out shuwa of feating.	Organizational structure is unclear and difficult to follow, or too short to demonstrate organization. Paragraph breaks are missing. introduction: missing or underdeveloped. Conclusion: missing or underdeveloped.		
ford Choice	20%	Employs a broad range of words, which have been carefully chosen and thoughtfully placed for impact. Accurate, specific words; word choices energize the writing. Fresh, vivid expression; slang, if used, seems purposeful and is effective.	Employs a variety of words that are functional and appropriate to audience and purpose. Expression that is accurate and effective. Words and phrases are natural. Descriptive, figurative, or technical language, if used, is appropriate and effective.	Does not employ a variety of words, producing a "generic" paper filled with familiar words and phrases. Language lacks precision and variety, or is inappropriate to audience and purpose. Expression is ordinary or general; slang, if used, is	Language is repetitive and/or misused, taking away from the meaning and impact. General, vague words. Extremely limited range of words. Words do not fit the text: imprecise, inadequate, or wrong. Text is too short to show		
uency entence Fluency	20%	Writing has an easy flow and rhythm. Sentences are carefully crafted, with strong and varied structure. Sentence beginnings: sentences begin in different ways, adding interest. Sentence lengths: a variety of lengths that add interest.	Writing is easy to read aloud; sounds natural; variety of sentence beginnings, lengths and patterns. Sentence beginnings: most sentences begin in different ways. Some repetition detracts from overall impact. Sentence lengths:	Some parts are easy to read aloud; occasional awkward constructions force the reader to slow down. Sentence beginnings: many sentences begin the same way. Sentence lengths: many sentences are the same length	Some parts are easy to read aloud; occasional awkward constructions force the reader to slow down. Sentence beginnings: many sentences begin the same way. Sentence lengths: many sentences are the same length		

Identifying Second Marker Comments

Turnitin Feedback Studio allows second marking to be undertaken in a variety of ways. As an External Examiner, you will need to be aware of the type of method used. If in any doubt, you should liaise with the Module or Programme Leader to identify the method used within a specific submission or module. Examples of how a second marker's comments may be added include:

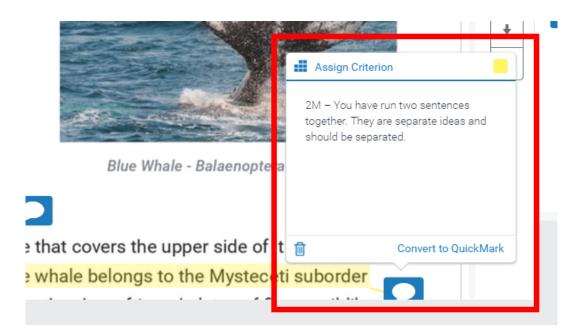
• Adding second marker's comments to the General Comments section.



• Adding a 'Second Marker Comments' QuickMark to the student's work

Ŧ	Second marker comments		
	Second marker comments added via QuickMarks		
ar g n b ·33	Second Marker	p: na	tl I

• Prefixing individual comments with '2M' to indicate a second marker's comment



Online resources are located here:

CELT – <u>Feedback Studio Course</u> (Moodle) and <u>Feedback Studio video tutorial</u> <u>Playlist</u> (YouTube)

Feedback studio manuals and guides