Summary of Policy Amendments for the 2022-23 Academic Year

Policy Name	Description of Amendments and Updates
Admission of Students Under 18 Years	• Overview of parental responsibility. • Requirements for Parents to provide consent. • Process for assessment of 16/17 year olds. • Separated: '*Policy and procedures relating to the disclosure of relevant Criminal Records, Health Clearance requirements and students under the age of 18*' to create two distinct policies. • Transferred to standardised template.
Assessment and Feedback Policy	• Transferred the policy to the new template • Added links to policies/regulations and relevant webpages. • Removed 'etc' from the policy • Added statement in line with new policy template (2.1) • Responded to comments from stakeholders including CELT, OIE, Quality Leaders, Registry, QAE • Embedding of terminology to include Apprenticeships • Updating terminology, improving clarity and accessibility of language, removal of repetition • Inclusion of good practice e.g., course assessment framework in Timely • Reworded the Integrity Principle • Assessment for learning includes formative and summative • Weight revised to Proportionate • Merged 3.2.5 and 3.2.6 for clarity (now 2.4.3 in revised policy). • Reference to Dual Delivery removed as online assessment is now standard practice and cross references to Assessment Toolkit (para 2.5.3). • Added links to policies/regulations and relevant webpages. • Added statement in line with new policy template (2.1).

Policy Name	Description of Amendments and Updates
Assessment and Feedback Policy Ctd	• Responded to comments from stakeholders including CELT, OIE, Quality Leaders, Registry, QAE • Embedding of terminology to include Apprenticeships • Requirement that two assessors are needed for summative in class assessment (or the assessment are to be recorded) • Cross reference to the Dissertation Supervision Policy • Dissertation text 2.8.1-2.8.5 to be removed where it duplicates with the Dissertation Supervision Policy • Alternative Assessment Provisions – operational guidance rephrased and/or relocated to elsewhere in the document • Transferred to standardised template.
Disclosure and Barring Service Policy	• New DBS Policy for students and applicants only • Highlights requirement for Student Suitability Declaration to be provided for PSRB courses • Overview of process to obtain a DBS • Separated: '*Policy and procedures relating to the disclosure of relevant Criminal Records, Health Clearance requirements and students under the age of 18*' to create two distinct policies • Transferred to standardised template
Extensions Policy	• Amended the number of Extension submissions from 2 per year (one every term) to one per term • Removal of the word "automatic" due to confusion around its meaning. • Assessments eligible for extensions should be made clear with in the module handbook and Moodle web pages. • Confirmation that if a student submits, but does not engage with extension, that they can submit extension on another assessment (e.g., a previous submission is made void). • Minor changes to wording • Transferred to standardised template.

22 September 2022

Policy Name	Description of Amendments and Updates
Fitness to Practice Policy	• Updated Terminology • Review to ensure aligned with Fitness to Study, Non-Academic Misconduct and Sexual Violence & Misconduct Policies and Procedures • Minor updates to forms for completion • Definitions inserted • Removed reference to 'qualified or partial…' and replaced with 'full or partial…' in regards exclusion/suspension. • Removed from Regulations (Part 12) and reclassified as a Policy. • Transferred to standardised template.
Fitness to Study Policy	• Updated Terminology. • Review to ensure aligned with Fitness to Study, Non-Academic Misconduct and Sexual Violence & Misconduct Policies and Procedures. • Minor updates to forms for completion. • Definitions inserted. • Removed reference to 'qualified or partial…' and replaced with 'full or partial…' in regards exclusion/suspension. • Removed from Regulations (Part 11) and reclassified as a Policy. • Transferred to standardised template.
Non-Academic Misconduct Policy	• Minor procedural changes and further clarification included. • Appeal procedure amended to provide greater support for reporting parties. • Transferred to standardised template.
Placements and Work-Based Learning Policy	• Added new section titled 'Institutional Oversight, Governance and Data Capture' • Transferred to standardised template
Sexual Violence and Misconduct Policy	**Clarification** of the following: • Internal processes in circumstances of criminal offences • The authority of the Student Conduct Team • That a student who appeals will receive a CoP letter automatically from the Appeals Team, whereas a student who has not appealed would need to request it from the Student Conduct Team.

Policy Name	Description of Amendments and Updates
Sexual Violence and Misconduct Policy Ctd	- Data practices utilised by the Student Conduct Team. - That all disciplinary hearings will be held virtually. - Internal processes in circumstances of criminal offences **Inclusion** of the following: - In instances where a student is expelled or fully excluded, a recommendation report on behalf of the disciplinary panel will be presented to the Provost for endorsement. - In instances involving expulsion, a student who is appealing will no longer be able to request a meeting with the Vice Chancellor. - Introduction of a procedure whereby Category 2 processes may not lead to disciplinary hearing. - FAQ and Guidance Documents - Explanation of terminology used. - Reclassification of Category 2 - Offences - Updating timeframes for - Processing disciplinary matters - Transferring of the policy over to a new template, updating grammar and links within the policy. - Transferred to standardised template.
Sitting Exams Overseas Policy	- Aligned with new Academic Framework - Alternative assessments and increase of online provision to minimise the need for overseas exams, with the exception of some PSRB requirements that still require it - Transferred to standardised template.
Teaching Timetable and Room Booking Policy	- Updated information relating to the 'standard teaching day'. - Amended to confirm that teaching blocks according to Dual Delivery 2.0 is the expectation, however if it is beneficial for students to cross blocks this could be acceptable. Permission from the Dean or DEE will need to be sought though (e.g., nursing). - Adding clarity to points that aren't particularly clear.

Policy Name	Description of Amendments and Updates
Teaching Timetable and Room Booking Policy	- Teaching still has priority with regards room booking. - Further emphasis on improving student experience clarified - Clarity that Distance Learning (3.2.9) timetables would be communicated to students locally. - Further clarification included on the use of rooms, and teaching styles. - Transferred to standardised template.